

# SUNNY HILLS AQUATICS BOOSTER CLUB

## MEETING Minutes

April 20, 2023 @ 6:00 PM

(Room 184)

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1. Call to Order: 6:01pm
  - a. Sign in with contact info: cell phone & email -- see sign in sheet.
  - b. Introductions – around the room - new attendees
2. Approval of Minutes (5 minutes)
  - a. Prior Minutes: 03.16.23 Minutes - Approved and Seconded
3. Coach's Report (5 minutes)

Just completed 5<sup>th</sup> league meet, very happy with how the swimmers have done this year. Proud of how our kids conduct themselves. No missed events for 2 meets in a row. Boys Varsity and Frosh Soph are 4 wins and 1 loss (to Troy). Girls Teams are at 5 wins and 0 losses.

Summer program will start on the first day of summer school and will take place after summer school at around 2pm plus we will have our youth camps that will be taking place. For Swim finals, we will be outside the gate for the Troy events. We will have canopies set up. Swim CIF events are back to Riverside Community College.

4. Treasurer's Report (10 minutes)

Bank Balance: \$19,145.87 + PayPal: \$53.90 for a total of \$ 19,199.77

Funds allocated are shown in the handout provided. Went through the balances in each general fund. Noted that Swim/Dive received a vendor donation from Smart and Final for \$250.00. Expenses are a little higher for Swim due to the larger swim team size. Pending deposits were shown. Lessons learned is to always call the restaurant before holding a fund raiser (Panda Express since the employees were unaware).

Discussed that \$759.05 deposit made during GWP carousal that a fair portion of it was merchandise plus snack shack sales. It was proposed to split this deposit 50-50 to general fund / GWP since the amount of merchandise was unknown. This was not agreed to since others in attendance said the merchandise was older items that sold for approximately \$100 and that this smaller amount should go to the general fund instead.

The treasurer reminded the group that all merchandise needs to be accounted for and there is about \$650.00 total across the 3 clubs. The GWP parents discussed the purchase of the GWP League league championship shirts which was a direct purchase and all items were distributed.

The treasurer volunteered to do a deep dive and audit so that we start fresh and properly allocate for merchandise sold in the future.

It was noted that the rules are more stringent for nonprofits regarding the tracking and reconciliation of inventory though there was discussion/disagreement with respect to what is required.

The school administrator in attendance noted that it would be nice to have a good starting off point for next year though reconciliation for the prior year will be difficult, but a ballpark figure would be good.

A parent noted that we need to keep track of our inventory and a balance sheet is only needed once a year for what is reported to the IRS, but more frequent inventory is needed. Keep tallies of what is sold.

The president noted that we were not in compliance with the IRS, but all they need is how much did you make and how much did you spend, but the administrator in attendance noted that you should keep track of various expenses.

Student Jake Morales was discussed. Jake is a soccer(?) athletic who was upset that the GWP used his design for their T-shirts without his permission that he designed specifically for his sport. Jake's design is on his Instagram. Coach suggested that Jake contact him directly with his grievances.

- a. Next school year's budget - not specifically discussed.

#### 5. Committee Reports (20 minutes)

- a. Team Parent - Swim/Dive (5 minutes)
  - i. Restaurant fundraisers, Senior night, Banquet

Banquet is moving along. Swim POC (Thuy) asked to purchase half sandwiches for the kids for prelims/finals. Would like to purchase the croissants from Costco, 5 trays at around \$185 total for the kids plus snacks, especially if the event is going to run a long time (10 -5 ).

Expense of \$500 for two days was approved.

- ii. Nonprofit fundraising tips - topic was postponed in the interest of time and will be discussed next meeting

- b. Team Parent - Girls Water Polo (5 minutes)

GWP Games are starting up on April 29<sup>th</sup>. This will be a short GWP and BWP tournament and the snack shack will be open. Nothing else to report.

- c. Team Parent - Boys Water Polo (5 minutes)

Looking forward to the tournament on April 29<sup>th</sup>. Nothing else to report.

- d. Media Representative (5 minutes)

- i. Update website for agendas, minutes, new merchandise, coaches bio, years of championships
- ii. Instagram posts for new merchandise, donation drive, upcoming summer program

New merchandise is up and available for purchase.

6. New Business (20 minutes)

a. Donation drive (5 minutes)

- i. Athletes are asked to provide 5 email address & ask family, friends & businesses (turn \$ by May 1st in order to qualify for the raffle)

It was noted that a business sponsorship letter has been included in the envelope provided to the students.

b. 2023-24 Bylaws (10 minutes)

The president (Somer) suggested an update to the bylaws - not meet monthly, but instead meet at the beginning of each season or quarterly to 4 meetings a year. Seconded and approved. A concern was raised about the new parents getting up to speed with fewer meetings. The Booster officers will be updating the website with more information so that people can have easy access plus more ways of getting information, especially the parent information for the new/incoming student athletics. Coach can keep track of the news kids by his roster. The best way to meet new parents is by reaching out to the parents that come to the games plus the snack bar is a great place for the parents to meet/exchange information. It was also recommended that the booster club have a list of contacts ready to give to all new student athletes.

No additional changes were made to the Bylaws.

c. 2023-24 Board members (5 minutes)

Any new nominations?

- Nathan Razo was nominated as Vice President and those in attendance voted in favor.
- Sheila Burgess nominated Thuy Pham as President and volunteered to continue as treasurer next year. Brandy Buell also volunteered as treasurer.
- Those in attendance voted in favor of Somer Hatori remaining president.
- Those in attendance voted in favor of Sheila Burgess remaining treasurer.
- Cheryl Griffith will continue as secretary next year.
- Claudia Luna will be the swim representative for next year
- Julie Blodgett will be the BWP representative for next year
- Somer Hatori/Brandy Buel? will continue as GWP representative for next year

7. Adjournment and Next Meeting Date: \_\_\_\_ August (Date TBD) 2023\_\_\_\_\_

Ways to Communication | Stay Connected On:

- a. Email: [sunnyhillsaquatics@gmail.com](mailto:sunnyhillsaquatics@gmail.com)
- b. Website: <https://sunnyhillsaquatics.com/>
- c. Swim Outlet store: <http://www.swimoutlet.com/collections/sunnyhillsaquaticsboosterclub>
- d. Twitter: follow @COACHNIGH and @ShAquatics
- e. Instagram: @Sunnyhillsaquatics
- f. Facebook: <https://www.facebook.com/groups/shhsaquatics>
- g. Remind App: Text 81010; BWP: @6644d2; GWP: @7kdke99; Swim/Dive: @ek2ekf



